

Minnesota Department of Education
Adult Basic Education Office

**2012-2014 Transitions Activity Funding
The Next STEP (Statewide Transitions Expansion Priority)**

Regional Funding Proposal and Reporting Form



FY 2012 – 2014 ABE Transitions Activity Funding
The Next STEP (Statewide Transitions Expansion Priority)

ABE Transitions Region		St. Paul	
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INTERIM Report: Due July 31, 2013		FINAL Report: Due April 30, 2014	
Activity 1	1-A Mandatory		
Goal/Objective		Activities: Description and Estimated Cost	Progress to Date <i>(Interim and Final Report)</i>
<p>Intro to Business Office This course has been designed and developed to provide basic skills, basic accounting principles, business office and communication skills to learners who are testing at a TABE 6.0 on the Reading to TABE 5.0 on the Math. The goal is to prepare learners for the 16 credit-Business Certificate program at Saint Paul College. This Bridge course is a new sector added to FastTRAC 4 (ACP), which was awarded in July, 2012.</p>		<p>This bridge class curriculum was developed under FastTRAC 4 funding. The class is a 12 week course, M-F at 2 hour day for 120 hours total.</p> <ul style="list-style-type: none"> • Additional transition costs, both ABE/SPC instructors participate in FastTRAC Professional Development and receive a stipend of \$300.00/each to complete instructors modules. Two instructors =\$600.00 • Dissemination of materials on MNROC. 10 hours building template and uploading materials at \$25.00/hour=\$250.00. • Dissemination of curriculum and programming to regional members through teacher meetings and outreach. 5 hours at \$25.00/hr=\$125.00 • Books for class 15 students @ \$38.33/book + \$575.00 <p>Total:\$1,550.00</p>	

Activity 2	2-D
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Goal/Objective	Activities: Description and Estimated Cost	Progress to Date <i>(Interim and Final Report)</i>
<p>The primary goal of this work will be to build a comprehensive math program that successfully transitions adults into GED and college-level math. Additional goals are to disseminate curriculum to consortium members through governance, executive council and through the expert teacher for the consortium. She will meet and disperse materials to the region when materials are completed.</p>	<p>Saint Paul Public Schools Adult Basic Education (SPPS ABE) will draw upon Minnesota Numeracy Initiative (MNI) and other best practices in ABE numeracy instruction to redesign our math curriculum for TABE math levels 0-8.0, GED preparation math, and college/Accuplacer preparation math. This will include rethinking our sequencing of math courses, designing meaningful benchmarks and assessments for progression among levels, embedding digital literacy and ‘soft’ skills into math instruction, and promoting the inclusion of Distance Learning (DL) or hybrid options within our math offerings. In order to achieve this goal, SPPS ABE will employ 3-5 math instructors to serve as curriculum writers, content specialists and/or pilot instructors.</p> <p>This math redesign will be offered to the St. Paul Region and beyond as a core math instruction for learners at all levels. As the region increases their math testing this will show improved gain for NRS levels. In addition, help transition learners to work and post secondary education.</p> <p>Time Frame: Curriculum development started Fall of 2012 Course roll out Fall of 2013.</p> <ul style="list-style-type: none"> • 200 hours each for five teachers to work on a 5 course redesigns (Math 1, Math 2, Math 3, GED Prep Math and College/Accuplacer Math) at a rate of \$25.35 per hour to total \$25,350. • \$4,650 on supplementary math materials including textbooks, manipulative and (possibly) online platforms. 	

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<p>Commercial Drivers License Literacy – Provide CDL instruction to ELL Level 4-6. Provide opportunity for career exploration and pathway options.</p>	<p>Provide foundational English skills to ELL learner’s level 4-6 interested in pursuing a career in Commercial Driving. Instruction is developed to give the students vocabulary, practical assignments, field trips, guest speakers. Concentration on Reading and Math skills that help build basic skills for GED level work. Explore commercial truck driving opportunities in construction, bus drivers, delivery and cross country drivers.</p> <p>Curriculum development started on 7/1/2012 Classes begin 1/2013</p> <ul style="list-style-type: none"> • Offer 3- 40 hours classes 120 hours at \$45.00/hr=\$5,400.00 • 50 hours of curriculum development @ \$25.00/hr and 10 hours for MNROC upload at \$25.00/hr = \$1,500.00 <p>Total: \$6,900.00</p>	
<p>Objective: Have two FastTRAC teachers go through a six week Reading Apprenticeship Training. Goal 1: To have an alternative option to teach reading skills to ELL and ABE learners interested in Adult Career Pathways. Goal 2: Determine advantages/disadvantages of Reading Apprenticeship training compared to STAR Goal 3: Training other Hubbs teachers and Consortium teachers on Reading Apprenticeship curriculum. Goal 4: Disseminate findings.</p>	<p>The course is six-weeks long and the format is in a Moodle. “Teachers are trained in routines that support readers across four dimensions: personal, social, cognitive, and knowledge building”. At the end of the six week course teachers are asked to draft a reflective paper about their thinking and experiences while being in class.</p> <ul style="list-style-type: none"> • The goal for the learner is to reframe the way they think about, talk about, and read texts. <p>Costs: Tuition for a three credit course through California State University, East Bay (CSUEB) \$475.00/teacher, two teachers= \$950.00 Evaluation of Reading Apprenticeship training</p>	

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	compared to STAR, train additional teachers. 24 hours x \$25.00/hour = \$600.00 Total: \$1,550.0	
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